

**State of North Dakota
ND Department of Human Services
Child Support Enforcement Division
PO Box 7190
Bismarck, ND 58507-7190
Telephone: (701) 328-3582, Fax (701) 328-6575**

**Notice of Intent
To Make a Noncompetitive Purchase**

The State of North Dakota intends to purchase a service for which we believe only one known provider exists. This document contains the specifications and justification for the noncompetitive procurement. Any vendor who does not agree that this commodity or service is available from only one source must contact the procurement officer listed below within fourteen days after the posting of this notice.

Requestor: ND Department of Human Services

Purchase Description: Delivery of electronic notification services to child support service recipients (payers or payees) via e-mail or telephone, at the choice of the service recipient. Information provided through the service consists of five pre-recorded "scripts," with the option of an additional script at no charge. The scripts remind the service recipient of upcoming events or provide other pertinent information about the service recipient's case.

Technology requirements include the ability to receive electronic files from Requestor and identify the appropriate script for each case. The provider must identify prior unsuccessful attempts to notify the service recipient and automatically reinitiate the contact at specified intervals. The scripts must be delivered in a manner in which unique information is combined seamlessly with the pre-recorded message. To meet federal and state confidentiality requirements, the provider has developed a process in its telephone system to allow service recipients to receive the information only by entering a unique identification code. Any telephone or other charges are borne by the provider.

Intended Source: Courtland Consulting

Price: \$30,000/biennium, for up to 32,400 notifications per year, and a cost of \$0.24 each for excess notifications.

Justification for the noncompetitive procurement: Courtland Consulting is the only known provider that has successfully provided electronic notification services in child support cases in a manner that ensures only the intended recipient receives the information.

Date Posted: July 19, 2007

Response Deadline: August 2, 2007

Procurement Officer: James Fleming
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